

# Hampton Primary School

Working Together, Achieving Together



# Information for Parents & Carers



Dear Parents and Carers

I extend a very warm welcome to you as prospective parents to Hampton Primary School, where all the staff are dedicated to providing the very best experiences so that each child is able to reach their full potential in all areas of development. As the Headteacher I am incredibly privileged to be working with the children, parents and staff of this community and feel passionately that primary school education determines life chances and can shape a child's perception of themselves and their aspirations.

Hampton is a large inclusive and nurturing school, providing education and care for children between 3 and 11 years of age. We have an incredible learning environment and large fully equipped and vibrant classrooms. Our highly motivated staff work hard to ensure all children feel successful and can reach their potential in all they do. The extensive grounds provide additional enriched learning opportunities for children to continue to grow and develop through the wide range of sporting facilities, multi-gym and our incredible forest school provision.

Our school offers wrap around care that includes breakfast, lunch and after school clubs along with our purpose built nursery. This ensures the children at Hampton are provided with the highest level of care and guidance from their earliest stages of development, throughout the day and beyond normal school hours.

Hampton's curriculum is characterized by our core values, enabling the children to make progress and achieve in all they do, recognise their potential and talent with no ceiling to their success, and make a positive contribution to our diverse and ever changing society.

Children's attainment, achievement, emotional, social, mental health and wellbeing are all equally as important. Hampton recognises that a child's happiness and mental health is crucial to their growth and development and our Wellbeing Team are pivotal to providing this nurture and support.

We welcome visitors to our school and are very proud to meet prospective families and share what life is like at Hampton, where there is no compromise...children's attainment, achievement, emotional and social development are interlinked and are equally important. I hope you too will feel encouraged to be part of our school community and work with us in creating the strongest of partnerships. Together we can achieve amazing things!

I look forward to meeting you.

Best Wishes

Ms Yvonne Nunn  
Headteacher

A.	<b>Hampton Primary School</b>	Page 4
B.	<b>Admissions</b>	Page 4
1.	Admission to the Foundation Stage and the start of the home-school relationship	Page 4
2.	Casual/In Year Admissions	Page 4
C.	<b>Curriculum</b>	Page 5
1.	Years 1-6 Curriculum	Page 5
2.	Foundation Stage Curriculum	Page 5
3.	R.E.	Page 6
4.	Personal, Social and Health Education (including Citizenship)	Page 6
5.	Homework	Page 6
6.	Positive relationships and managing behaviour	Page 6
7.	Your child's progress	Page 7
8.	After School Clubs	Page 7
D.	<b>Inclusion</b>	Page 7
E.	<b>Additional Provision</b>	Page 8
1.	Breakfast Club	Page 8
2.	After School Club	Page 8
3.	Nursery	Page 8
F.	<b>General Information</b>	Page 9
1.	School Times	Page 9
2.	OPAL School	Page 10
3.	Attendance at School	Page 10
4.	Absence, Illness and Medicines	Page 10
5.	Holidays absence in term time	Page 11
6.	School meals and packed lunches	Page 11
7.	Promoting Good Pupil Health - Award of Health Schools Status	Page 11
8.	Caring for children: Parent & Carers	Page 12
9.	Equal Opportunities	Page 12
10.	P.T.A.	Page 12
11.	Transfer to Secondary Education	Page 12
12.	School Policies	Page 12
13.	Further Information from the Local Authority	Page 13
14.	School Staff	Page 14/15/16
15.	School Trustees & Governors	Page 17
16.	School Uniform	Page 18
17.	Dates for the School Academic Year	Page 19
18.	PTA	Page 20
19.	Accuracy of Information contained in this booklet	Page 20

## **A. HAMPTON PRIMARY SCHOOL**

As a stand-alone Academy, we are funded directly from the government rather than the Local Authority and have more freedom to spend our money and further enhance the provision for all children. The advantages of achieving academy status for Hampton has brought

- Freedom to develop further a curriculum that meets the needs of all our students.
- Flexibility to direct funding to the specific requirements of our school.
- Direct and increased funding to preserve and develop our best practice as a school in challenging economic times.

The school has three Members of the Trust and a Governing Body. The Governing Body is made up of representatives of different groups of local people including parents and staff, which is responsible for agreeing and overseeing the school's budget together with its general policies for admissions, curriculum, organisation and development. The operational management of the school remains under the control of the Headteacher. The current Members, Governing Body and staff, along with their responsibilities, are listed on page 17 of this booklet, and are contactable through the school.

## **B. ADMISSIONS**

### **1. Admission to the Foundation Stage and the start of the home-school relationship**

It is vital that very young children have the best possible start to their school-based education. Many of our new pupils will already have had the benefit of attending pre-school, where their Foundation Stage education will have begun, and we aim to build on all the good work carried out there. We work very closely with the local nurseries and pre-schools to ensure a smooth transition into school.

Each Foundation Stage class has Learning Support Assistants as well as a Class Teacher, so that every child benefits from access to a high level of adult support during the day. We believe that we can offer your child an excellent and highly appropriate start to full-time education.

In the term before the September admission of new entrants we hold a Parents' Information evening to provide parents with all they need to know about their child starting school. There will also be a number of play sessions which take place in the summer term before they start in September and during the first week of Term 1 before they come to school. These are to enable your child(ren) to get to know the staff and school routines. During these sessions parents will be encouraged to leave their children in the classrooms and return to collect them at the end of the session. All new entrants to the Foundation Stage will also be offered a home visit in Term 6 so that the staff can get to know your child in familiar surroundings, whilst also giving you the opportunity to ask any questions.

Parents and Carers can apply for Foundation Stage places online via Kent Admissions at [kent.gov.uk/primaryadmissions](http://kent.gov.uk/primaryadmissions) before the specified date in January, prior to the anticipated September start. Confirmation of the allocation of a place for your child will usually be sent to you by KCC during March/April. If there are more applications than available places, then the Academy's admission criteria will be used.

## 2. Casual/In Year Admissions

To apply for a place at Hampton Primary School you would need to contact the School Office in the first instance to check availability of spaces in the year group you require. An appointment would be made for you to have a tour of the school and complete the admission forms.

## C. CURRICULUM

### 1. Years 1 – 6

The curriculum at Hampton is **every** experience your child has in school and is underpinned by our values.

Hampton's approach to the curriculum is a commitment to providing an education, which enriches and extends what your child learns and fosters a lifelong passion for learning.

Hampton implements the 2014 National Curriculum statutory requirements. Each subject contains essential knowledge, understanding and skills which every child should have, whilst ensuring it is motivating, fun, relevant and creative – with an emphasis on **attainment** and **enjoyment**.

The curriculum is delivered through a thematic approach with planned cross curricular links. These provide opportunities to develop and enhance their learning and allow connections with other parts of the curriculum.

Learning is more than an acquisition of information or facts. It is defined by critical thinking, active learning, questioning and challenging, exploring ideas and being reflective. The curriculum is differentiated to include all abilities and different learning styles to ensure teaching and learning reaches all children.

### 2. Foundation Stage Curriculum

In the Foundation Stage we will provide the children with a broad education, which will underpin all future learning. It will be based on the seven areas of learning for the Foundation stage.

There are three prime areas:

- Communication and Language
- Physical Development
- Personal, Social and Emotional development

The four specific areas are:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

The children learn through play based activities in an indoor and outdoor environment. Assessment is at the heart of children's learning and not only part of the everyday lessons, but also during 6 assessment weeks spread throughout the year followed by pupil progress and provision map meetings. Intervention strategies are put in place to ensure they stay on track with their learning to achieve their full potential.

### **3. R.E**

The school has no affiliation with any religious denomination, but links are maintained with churches and other groups in the local community. Religious Education in the school is based on the syllabus agreed by Kent County Council, focusing not just on Christianity but also exploring similarities and differences in the world's major religions. Legally, parents may request that their child be excused from Religious Education and attendance at school assemblies on grounds of their own particular faith, but we hope that the comparatively open nature of this aspect of school life will mean that no parents will find such action necessary. Any cause for concern should be discussed immediately with the Headteacher.

### **4. Personal, Social and Health Education and RSE**

Education for good general health, growth, personal safety and responsible "Citizenship" is considered vital at all ages – as is the ability to learn more about oneself and how to get on well with others. For all pupils, this will include an awareness of all stages of human life and, a "Relationships and Sex Education" programme, which has been approved by the school's Governing Body in consultation with parents.

### **5. Homework**

Schools are not required by law to have a homework policy. The guidance below replaces the homework policy. Homework will be given according to age and will focus on reading, spellings, learning of tables and researching information for topic subjects. We have always firmly believed in the value of parents taking an interest in, and supporting children's learning experiences at home. Further details of precise arrangements will be given out in the respective termly Year Group Newsletters.

### **6. Positive relationships and managing behaviour**

We aim to provide a caring, calm and secure environment in which tolerance, understanding and respect for others is fostered. We expect our pupils to be keen to work hard and behave well. Our positive relationships policy is designed to promote an ethos where children can develop and thrive together and will encourage all children to develop a sense of responsibility to themselves, our school and the wider community.

#### **Rewards**

A positive attitude towards children's attributes and behaviour is maintained by all staff at all times, which is delivered through –

- Identifying and publicising children's qualities (linked to school values) and achievements – verbally, recognition board or gestures.
- Class Dojo points.
- Celebration assemblies.
- Tangible rewards used in a variety of forms – certificates, stickers, badges, verbal praise, agreed rewards.
- Messages to parents via Class Dojo or Tapestry.
- Bespoke reward charts.

Staff will avoid drawing attention towards challenging behaviour and it will be dealt with quietly and as privately as possible, referring to the school values or rules as appropriate. Any sanctions are reflective of severity of incidents and may include verbal warnings, reflection time and communication cards.

The Positive Relationships Policy is available on the school's website, or a hard copy can be obtained from the school office.

## **7. Your child's progress**

In order that we may work together for best effect, we aim to keep you well informed of your child's progress. Parent Consultations are held twice a year with the additional opportunities to discuss your child's report in Term 6.

At the end of each school year you will be given a written report on your child's progress and achievements in all areas of the curriculum. In year 1 this will include the phonics screening score, and in year 4 the multiplication testing. Reports for pupils in Years 6 also refer to each child's results in the Standard Assessment Tests (SATs).

## **8. After School Clubs**

Clubs run daily from 3.15pm-4pm facilitated by teachers. Depending on the time of year they may include: Art & Craft, Chess, Choir, Homework, Film, Football, Gymnastics, ICT, Kwik Cricket, Forest School, Outdoor Learning, Play & Learn, Science, Tennis, Tri-Golf & Multi-Skills.

### **D. INCLUSION**

At Hampton, we pride ourselves in our provision for all children. Our policies ensure all children are included and have equal opportunities. Children who may have learning difficulties are supported by highly qualified Learning Support Assistants.

Our building is designed with ramps, hand rails and electronic doors for disabled access. Toilets have been adapted with handrails to give support and encourage independence. We have a care suite/medical room and play therapy room available to cater for children who have specific personal and physical needs.

Our pupils succeed through personalised quality first teaching. Our learning environments are stimulating, well organised and used flexibly to support a range of different interactive teaching and learning styles. Lessons are adapted to include all abilities. Pupils with more complex needs and who are identified as having Special Educational Needs and Disabilities (SEND) may require Personalised/individualised learning with long term interventions.

Children who are identified as SEND will be on the school's SEND register as SEN Support or have an EHCP (Education Health Care Plan). We believe it is very important to work closely with parents and carers and will always inform and discuss any concerns we have about their child's education.

A child who is recognised as needing SEN support will have their additional needs met by quality first teaching, intervention and personalised plans. Each child identified as SEN Support will have outcomes which have been agreed through a process of collaboration and discussion. A personalised programme of support will be devised and be reviewed and adjusted frequently (at least three times per year) with close child and/or parental involvement.

### **Hampton SEND Hub (Woodland Class)**

We strive to provide a truly child-centred approach to education where every child has their social, emotional and educational needs met and provided for within an inclusive environment built upon equity and an ethos of tolerance. The Woodland Class facilitates these inclusive principles, providing an adapted and integral part of our whole school provision. Children attending Woodland Class continue to access the wider school experiences including after school activities, trips and clubs.

Nurture underpins teaching practice in Woodland Class, creating a caring environment with a sense of belonging and security for the children in attendance. Our children are always supported to access their main classroom in amounts of time that is bespoke to them. We recognise that some children sometimes experience difficulties in particular situations so this is carefully managed by key staff. The appropriate level of support is reflective of the specific needs of each child.

### **Mainstream core standards for all learners**

**Personalised quality first teaching** – the quality of teaching is fundamentally important to the achievement and life chances of every child. The school incorporates some elements of recognised intervention programmes into everyday classroom teaching to support literacy, maths, motor development or behaviour for learning.

**Targeted support for individual and small group short term interventions** – a provision map which has a range of small group interventions available. The selection of targeted interventions for any individual pupil will be complimentary to the teaching offered.

**Personalised/individualised learning long term interventions** – pupils may have an Education Health Care Plan which describes the strategies required to meet their needs, some of which may need to be delivered on an individual basis. These children will have a provision plan with outcomes which are reviewed 3 x annually. Children with significant complex needs may meet the threshold for high needs funding for school age pupils or SENIF funding (for 3 and 4 years olds).

## **E. ADDITIONAL PROVISION**

### **1. Breakfast Provision**

We have a Breakfast Club from 7:30am supervised by school staff. The aim of the club is to be informal and friendly, providing pupils with a safe and fun place to start their day. Play, rather than education, is at the heart of the club. Breakfast is served between 7.55am - 8.10am and consists of cereals, toast or rolls with a choice of spreads, and fruit. Milk, water or fruit juice are offered as drinks. After breakfast the children are able to join a variety of social games and activities which could include games, arts & crafts, puzzles, reading, board games and soft ball tennis. The daily rate from September 2025 is: £4.25 from 7.30am-8.45am or £3.75 from 7.45am-8.45am.

### **2. After School Provision**

We offer an After School club which runs from 3.15pm-5.15pm. During the time spent at the club, children can choose from a variety of planned activities of art and crafts, creative activities, board games, reading and structured play within the indoor and outdoor environment. In addition to providing childcare, the club offers an excellent opportunity for the children to engage and socialise with their peers. The daily rate from September 2025 starts at £7.50, which includes a cold snack and drink, or from £8.50 for a hot snack with a variety of meals including jacket potatoes, beans on toast etc.

### **3. Nursery**

Our Little Hedgehogs Nursery caters for 3-4 year olds, providing children with a high level of care, guidance and nurturing support in a purpose built stimulating environment. The Nursery Class is a 52 place nursery based on 2 sessions per day: 26 children Monday, Wednesday and Friday morning and 26 children Tuesday, Thursday and Friday afternoon. The government funds children for 15 hours or 30 hours a week depending on circumstances. Little Hedgehogs Nursery will offer children a place the term after their third birthday. Please enquire at the main office for more information and to pick up an application form.

## F. GENERAL INFORMATION

### 1. School Times

#### Nursery

9.00am – 12.00pm	AM Session
12.15pm - 3.15pm	PM Session
9.00am – 3.15pm	All Day

#### Foundation Stage

08.30am	Classrooms Open
08.40am	School Starts
3.10pm	End of School

#### KS1 and KS2

8.35am	Classrooms Open
8.45am	School Starts
3.15pm	End of School

At the beginning and end of the day, children, parents and carers should enter and leave the school site by the pedestrian gates. The playground gates open at 8.35am for all children to filter straight into their classes. Parents and carers are welcome to walk their child to their class doors. **The pedestrian gates will be closed at 8.45am. Learning starts at 8.45am.** Any children left unsupervised before the gates open remain the responsibility of parents/ carers. Children arriving after the playground gates have been closed will need to report to the school office in order to register. At the end of the school day, parents and carers collect their children from the playground in waiting areas and can liaise with their child's teacher if necessary.

For Health & Safety reasons no dogs, other than guide-dogs, should be brought onto any part of the site at any time. At the end of the school day, parents and carers collect their children from the playground in waiting areas and can liaise with their child's teacher if necessary. Gates will be locked at 3.30pm.

Vehicle access to the school car park at the end of the school day is restricted to those parents with special Hampton issued parking permits only. There is a barrier at the main entrance which is closed from 1.30pm – 3.30pm. In extenuating circumstances, parents/carers can write a letter to the Headteacher explaining their reasons for needing access, however please be aware that, to ensure the school site remains a safe environment, these passes are strictly limited. Any passes issued require a £5 deposit.

There are scooter pods in the FS and KS1 playgrounds, and a cycle shed on the KS2 playground where all bikes and scooters can be left at the owner's risk. We strongly recommend that children wear a cycling helmet. Pupils are asked to walk their bikes/scooters inside the school gates for their own safety and that of other pedestrians.

## 2. Opal School



In January 2024, our school proudly joined OPAL (Outdoor Play and Learning) and started our very exciting journey to improve our outdoor play for all our children.

OPAL is an award-winning, mentor supported programme that is supporting us to improve the quality of our play opportunities. OPAL is the only programme of its kind that has been independently proven to sustainably improve the quality of play in British primary schools.

With 20% (1.4 years) of a child's primary school life outdoors, it is an important part of the day which also helps children learn and develop.

Working as a whole school community, our aim is for every child to have amazing playtimes.

We adopt an 'access all areas, in all weathers' approach, where pupils have access to green space, varied environments and a wealth of play opportunities through a wide range of play equipment, small and large loose parts and much, much more. Wellies and waterproofs are essential for our children at Hampton to access our full play offer.



## 3. Attendance at school

Regular and full attendance is most important for your child's best progress, and we know that you will support us in this.

## 4. Absence, Illness and Medicines

We like to know that every pupil is safe at all times so, for this reason, we ask you to contact us by 8.50am on the first day of any absence about which we do not already know. If a child often complains of feeling unwell and not wanting to come to school, other worries may be the cause. Please discuss this with us as a matter of urgency. To report your child absent from school you can text the Schoolcomms service on 01227 250097. Alternatively, you can call the School Absence line on 01227 372159, choosing Option 1, or send an email to [pupilabsence@hampton.kent.sch.uk](mailto:pupilabsence@hampton.kent.sch.uk). Please state your child's name, class and the specific reason for absence.

Please ensure that you have provided up to date emergency contact details, should you need to be contacted during the school day.

In line with Government and NHS guidance, if your child has a sickness/diarrhea bug, we ask that parents keep children at home for 48 hours after they have stopped experiencing diarrhea and/or vomiting and are well enough to return. Please note that this does not apply to sickness that is not infectious i.e. has arisen from repeated coughing, and pupils should attend when well enough.

Some children need to take regular medication on a long-term basis eg for asthma in order for them to be able to attend school. Parents will need to complete a medical form on starting school. If your child is otherwise well enough to be at school, we are able to administer 'short-term' medicines which have been prescribed by the doctor and need to be taken 4 times a day.

## **5. Holiday absence in term time**

Ideally, no such absences would happen – children's best possible progress will come from their best possible attendance. Guidance from the DFE and Local Authority states that holidays are not approved unless there are extenuating circumstances. Penalty notices may be issued if holidays are taken during term time.

## **5. School meals and packed lunches**

"Healthy Meals" are produced in our own kitchen and are excellent value – £2.60 per day from September 2025. All children in FS and KS1 are entitled to a Free School Meal. Dinners for the week should be ordered and paid for in advance ie usually on Mondays. School meals are paid for using the ParentPay system – either on-line or by using a PayPoint card at local shops. A letter of information will be sent home during your child's first few days. If you think your child(ren) may be eligible for free school meals please ensure you complete the form enclosed with the Admission Pack, or follow the instructions to apply online. We do ask that parents complete this process, regardless of what year your child is in, as this produces additional funding for the school from the Government and may entitle you to funded free school meal vouchers during the school holiday periods.

We have a number of children in school who have mild to severe nut allergies which can result in them going into anaphylactic shock and being hospitalised. Some of these children need only touch something with nuts before having this life threatening reaction. In order to safeguard these children as much as we can, we would appreciate it if you could think carefully about what your child has in their sandwiches and brings for lunch, and refrain from including products with nuts ie peanut butter, biscuits with nuts etc, in order to ensure these children are kept safe.

## **6. Promoting good pupil health - Award of Healthy Schools Status**

We aim to create a wide range of opportunities for our children to develop healthy life-styles. Physical exercise is promoted through various forms of PE, including games, Wake Up and Shake Up sessions and also encouraging active playtimes. Many sporting activities are also offered as part of our after school clubs. Taking care of our bodies is a major feature of the children's Personal, Social and Health Education programme (PSHE).

We encourage all children from Yr 1 to Yr 6 to bring in their own clear bottles of still drinking water from home, preferably with the sports pop-up tops to lessen the risk of spillages. Children in FS are provided water drinks in school, and there are drinking fountains for all children within the school building. All Foundation Stage and Key Stage 1 children benefit from a Government Free Fruit scheme, which gives each child a free item of fruit / vegetable every day. Children in KS2 may bring their own piece of fruit from home to eat at morning break. Our school meals are also very health aware – and an important part of us achieving the prestigious, national Healthy Schools status award. Our school kitchen has been rated 5 stars for food hygiene.

## **7. Caring for children: Parent & Carers**

Parents must understand that all schools have a legal responsibility to act on a child's behalf when there is a concern about his/her physical or emotional well-being out of school. Such concerns can often be based on something said by the child to a member of staff, and we have very clear procedures for dealing with such matters. Concerns are likely to be discussed with you in the first instance but, in very extreme cases, may be referred directly to Social Services. Ms Nunn, Mrs Stephens, Mr Greenstock and Mrs Morgan (FLO) are the Designated Safeguard Leads (DSL). Ms Nunn is also the Early Years Designated Person (EYDP).

## **8. Equal Opportunities**

We provide equal opportunities for all pupils in all areas of the curriculum and school life, irrespective of a child's sex, race, gender, religion, additional educational and/or physical needs.

## **9. PTA**

The school has a very active Parent and Teacher Association (PTA), which organises a variety of fund-raising and other social events, and of which all parents are automatically members. Offers of help with its work are always much appreciated, and further information can be obtained from the school office or emailing [pta@hampton.kent.sch.uk](mailto:pta@hampton.kent.sch.uk). All regular helpers in school are subject to relevant security checks.

## **10. Transfer to Secondary Education**

Children completing their primary education here move into secondary schooling from the start of the September term following their 11<sup>th</sup> birthday. Where parents wish a child to be considered for a grammar school place, that pupil will sit the county's selection tests at the beginning of Year 6.

The majority of children will transfer to high schools – 75% across the county as a whole. Some will go to grammar schools, with places at church aided schools also available. Depending on school type, these schools can be located in Herne Bay, Whitstable, Canterbury, Faversham or Thanet. Information booklets on local opportunities in secondary education are issued by the Local Education Office to parents of pupils approaching the age of transfer, and further information and guidance may always be obtained from the Year 6 Leader or Deputy Headteacher. Parents will receive general details and personalised information and advice during their child's last term in Year 5.

## **11. School Policies**

School policies including Health & Safety and Safeguarding are available from the School's Website, or hard copies can be obtained from the school office.

## **12. Further information from the Local Authority**

All inquiries on general matters relating either to this school in particular or any aspect of Kent County Council's Education Policy overall should be addressed to:

Area Education Officer  
East Kent Education Office,  
Brook House,  
Reeves Way,  
Whitstable, Kent CT5 3SS

Enquiries about the availability of pupil places here should be made to the school in the first instance. Depending on our current numbers, parents may then need to contact local schools, or even make a formal appeal to the LA's central Admissions Team by email or telephone:

Email: [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk)

Tel: 03000 412121

### 13. School Staff (2025/26)

Ms Y Nunn *	Headteacher/CEO DSL/EYDP (Designated Safeguard Lead and Early Years Designated Person)	
Mr D Greenstock *	Deputy Headteacher Behaviour Lead & Foundation Subjects Lead	
Mrs V Stephens*	Deputy Headteacher KS2/ DSL Core Subject Lead	
Mr D Walsh*	Assistant Headteacher/Inclusion Manager	
Mr W Phillips*	Assistant Headteacher/KS1 & Early Years Lead	
<b>Teaching Staff</b>		
Mrs K Dodds**	Busy Bees Class	FS Year Group Leader
Miss C Bellas	Butterflies Class	FS
Miss S Sheriyar	Ladybirds Class	FS
Mrs N Sedgewick**	Bunnies Class	Year 1 Year Group Leader
Mrs H Hassan & Miss C Siddall	Otters Class	Year 1
Miss E Catling	Moles Class	Year 1
Miss L Siddall**	Badgers Class	Year 2 Year Group Leader
Mrs K Bryant & Mrs V Saelim	Foxes Class	Year 2
Mrs E Wright	Hares Class	Year 2
Mr C Browne**	Owls Class	Year 3 Year Group Leader
Miss G Everton & Mrs P Brown	Kingfishers Class	Year 3
Miss C Thurgood	Nightingales Class	Year 3
Ms S Tan		Year 3 Set Teacher
Mr D Gillies**	Pines Class	Year 4 Year Group Leader
Miss E Lammas	Acorns Class	Year 4
Mrs A Inshaw	Chestnut Class	Year 4
Mrs J Waters		Year 4 Set Teacher
Miss A Jull**	Willows Class	Year 5 Year Group Leader
Mrs S Kehoe	Oaks Class	Year 5
Mrs K Annoot	Maples Class	Year 5
Mrs H Robson		Year 5 Set Teacher
Mr M Woollcott **	Kestrels Class	Year 6 Year Group Leader
Miss H Gregory	Falcons Class	Year 6
Mrs C Atkinson	Hawks Class	Year 6
Ms S Haynes		Year 6 Set Teacher
Miss R Ludkins	Woodlands Class	Specialist Teacher
Miss C Hughes		Associate Teacher
Mrs J Quinn		Maternity Leave
Mrs O Garwood		Maternity Leave

\*Member of the SLT

\*\*Members of the Extended SLT

### Little Hedgehogs Nursery

Mrs J Finch**	Little Hedgehogs Nursery	Nursery Manager and Early Years SENCO
Miss N Tull	Little Hedgehogs Nursery	Deputy Manager
Mrs M Cross	Little Hedgehogs Nursery	Nursery Assistant
Miss P Walder	Little Hedgehogs Nursery	Nursery Assistant
Mrs L Cuthbert	Little Hedgehogs Nursery	Nursery Assistant

### Class-Based Support Staff

Mrs S Barnes (HLTA/ICT Technician)	Mrs L Muscat (HLTA/ Team Leader)
Miss L Castle (Club Deputy)	Mrs T Newbery
Miss E Chapman	Miss S Newman
Miss J Cleary	Mr L North (HLTA/Team Leader)
Mrs N Clifton	Mrs E O'Neill
Miss F Cusden	Mrs E Powell (HLTA/Team Leader)
Mrs S Dance	Miss P Quinney (FS Apprentice)
Miss G Everton (HLTA)	Mrs R Quinney
Miss K Franklin	Mr C Renier
Miss L Griffiths	Mrs E Ross (Hampton Hub Specialist LSA)
Miss H Gunner	Miss V Rowe
Miss D Haddock	Ms J Rutter
Ms I Hansson	Mr B Sargeant (Sports HLTA)
Miss K Himerova	Ms M Sainsbury
Mrs T Howard	Miss C Sands
Mrs H Jeffries	Miss N Scott
Mrs A Jordan	Miss K Shelton-Smith (HLTA/Team Leader)
Mrs D Jordan (Club Supervisor)	Mrs R Sinclair (Support Staff Manager)
Mrs M King	Mrs C Soto-Tuite
Mrs N Kitchener	Ms S Tan (HLTA/Team Leader)
Miss R Linkins	Mrs J Waters (HLTA)
Mrs D McCartney	Mrs T Whiddett
Miss G McCartney	Mrs S White
Mrs A Mills	Miss L Whitlock
Mrs J Morris	Mrs C Wilcocks
Miss R Mortimer	Mrs H Wright

### Wellbeing Team

Mrs J Morgan	Family Liaison Officer / Wellbeing & Mental Health Lead
Mrs S Owen	Learning and Behaviour Mentor
Mrs P Brown	Learning and Behaviour Mentor
Mrs H Muchmore	Learning and Behaviour Mentor
Mrs S Owen	Learning and Behaviour Mentor
Mrs L Clarke	Learning and Behaviour Mentor
Miss N Hougham	Play Therapist
	Attendance Lead / Pastoral Support

**Support Staff**

Mrs S Gray \*

Mrs J Evans

Mrs V Armstrong

Mrs A Arthey

Mrs H Wilson

Mrs J Guise

Mrs C Frost

Mr J Davies

Mr M Morris

Miss G Dengage

Mrs C Frost

Mrs A Horton

Mrs H Wright

Business Manager

Office Manager

Administrative Officer/Finance Assistant

Administrative Officer

Administrative Officer

SEN & Welfare Assistant

PTA Kiosk Attendant

Site Manager

Site Assistant

Events Co-ordinator

Relief Midday Supervisor

Relief Kitchen Assistant

Relief LSA/ Midday Supervisor

**School Cook****Assistant Cooks /Kitchen Assistants****Kitchen Assistants**

Mrs C Grosvenor

Mrs S Connor

Mrs S Emery-Webber

Mrs S Brooks

Miss M Grosvenor

Mrs L Maxted

Mrs E Page

Miss K Pressley

Mrs F Turner

## **Academy Trust Members & Governors**

<b>Members</b>	Mr J Howes Mr D Sullivan Mrs E Coleman	(Chair)
<b>Governors</b>	Ms Y Nunn (Headteacher) Mr J Cox (Vice Chair) Mrs T Dowling Mr K Denchfield Miss S Long	
<b>Parent Governors</b>	Mrs R Merron Mr J Shippey Mr Q Vo	
<b>Staff Governors</b>	Mr W Phillips Mrs C Atkinson Mrs H Robson	
<b>Company Secretary Clerk to the Governors</b>	Mrs S Gray Mrs J Evans	

## 15. School uniform

We strongly encourage the wearing of a simple, low-cost uniform featuring the school's key-colour of bottle green, and ask all new parents to comply with this policy. A full list, including items needed for PE / Games, is given below. All clothing, including footwear, should be clearly marked with your child's name. A used uniform shop is run periodically by the PTA, and donations of good, used clothing including shoes and football boots are always most welcome. No rings, necklaces or bracelets may be worn unless they are an 'alert' for an agreed medical condition or have ethnic significance. Only one small stud may be worn in either/both ear lobes. These should be removed by the parent/child for PE, or else a special arrangement agreed to cover them with micropore tape supplied by the parent. Watches can be worn unless they are smart watches. Please note that radical hairstyles/courings for pupils are not allowed.

All pupils are required to wear school uniform, and we ask for your co-operation in this matter.

**Please ensure that all items of clothing and footwear are clearly marked with your child's name.**

<b>Boys:</b>	Charcoal grey or black 'school' trousers or shorts White polo t-shirt, preferably with our school logo Green sweatshirt, preferably with our school logo Footwear: Black sensible 'school type' shoes In summer, grey or black shorts may be worn
--------------	---

<b>Girls:</b>	Mid grey / black knee length skirt Mid grey / black 'school' trousers White polo t-shirt, preferably with our school logo Green cardigan or jumper - preferably with our school logo Footwear: Black sensible 'school type' shoes - low heel In Summer, green and white check short-sleeved dress, or grey / black shorts may be worn
---------------	---

<b>P.E.</b>	<i>Indoor kit:</i> Hampton house colour crew neck T-shirt with black shorts Plimsolls <i>Outdoor games kit:</i> Hooded green sweatshirt, preferably with our school logo Plain green or black tracksuit bottoms Trainers for field and playground use
-------------	---

**All Pupils** A plain green baseball sun cap is recommended, preferably with our school logo.

Uniform can be purchased from the PTA Kiosk (Mon/Wed/ Fri 8.15am-9.00am), Barnums (William Street, Herne Bay), or from Myclothing.com online.

# TERM DATES 2025-26

## **AUTUMN 2025**

TERM 1	Start:	Tuesday 2 <sup>nd</sup> September 2025
	Finish:	Friday 17 <sup>th</sup> October 2025
TERM 2	Start:	Monday 3 <sup>rd</sup> November 2025
	Finish:	Friday 19 <sup>th</sup> December 2025

## **SPRING 2026**

TERM 3	Start:	Monday 5 <sup>th</sup> January 2026
	Finish:	Friday 13 <sup>th</sup> February 2026
TERM 4	Start:	Monday 23 <sup>rd</sup> February 2026
	Finish:	Thursday 2 <sup>nd</sup> April 2026

## **SUMMER 2026**

TERM 5	Start:	Monday 20 <sup>th</sup> April 2026
	Bank Holiday:	Monday 4 <sup>th</sup> May 2026
	Finish:	Friday 22 <sup>nd</sup> May 2026
TERM 6	Start:	Monday 1 <sup>st</sup> June 2026
	Finish:	Wednesday 22 <sup>nd</sup> July 2026

## **Staff Development Days**

Monday 27<sup>th</sup> October 2025  
Tuesday 28<sup>th</sup> October 2025  
Wednesday 29<sup>th</sup> October 2025  
Thursday 30<sup>th</sup> October 2025  
Friday 31<sup>st</sup> October 2025

## 17. Parent & Teacher Association (PTA)

**President** Ms Y Nunn (Headteacher)  
**Vice President** Mrs V Stephens (Deputy Headteacher)

### Officers:

**Chairperson** Mrs C Frost  
**Vice Chair** Vacant  
**Treasurer** Mrs S Gray  
**Secretary** Mrs J Evans

### Committee Members:

Miss J Frost	Mrs J Palmer
Mrs N McDermott	Mrs R Verwijs
Mrs K Greenstreet	Mrs A Thomas
Mrs L Jell	Mr G Watts

## 18. Accuracy of information contained in this booklet

**All information contained in this booklet is accurate as at the start of the school year.** From time to time changes may become necessary – in respect of any alterations in staffing, general organisation of classes, or the names of those people elected to serve the school in various ways eg. Governors, and PTA. When this happens mid-year, you will be notified of changes through general parent Newsletters; otherwise, this booklet will be revised at least once every school year, and any other information included as soon as possible.